

Approaches to Traveler Tracking

- Better compliance of University's corporate booking tool
- Regularly scheduled travel whereabouts reports from University's TMC
- Automatic feed from TMC to allow for collection of data/reports 24/7
- Better travel approval process that captures traveler destination details (STEP Smart Traveler Enrollment Program)
- Assumption of risk forms required by the university with consequences for not providing them
- Educational sessions for faculty/staff to explain purpose and necessity of traveler tracking
- Better explanation to staff about University's Duty of care (every University has a duty of care to rescue employees and/or students)